

**DRAFT Minutes of the Llanelidan CC Ordinary Council Meeting  
held 27<sup>th</sup> February 2020 at Village Hall, Llanelidan**

**Present:** Cllrs David Roberts (Chair), Hugh Evans, Dave Edwards and Richard Salisbury.

In attendance were the Clerk & RFO Sian E Thomas, and 3 members of the public.

**Meeting commenced at 7.32 pm**

Cllr Roberts welcomed all Members and the members of the public to the meeting and regrettably announced the resignation of Cllr John Brooks.

**76 Apologies:**

Cllrs Iola Jones and John Roberts.

**77 Declarations of Interest:**

The Chair asked for any Declaration of Interests. Cllr H Evans declared that he had an interest in the Village Green, so would not be commenting on that matter.

**78 Meeting Open to the Public:**

Council was adjourned at 7.34pm for the Public Participation Session.

1 point was raised.

Council reconvened at 7.37pm

**79 Minutes of the Ordinary Council Meeting 14<sup>th</sup> January 2020:**

Council having considered the Minutes the Chair signed the Minutes of 14<sup>th</sup> January 2020 as being an accurate record.

**80 Matters Arising from 14<sup>th</sup> January 2020 Minutes:**

- a) Meeting with Sir Philip Naylor-Leyland – a meeting was held with Sir Philip, his land agent Williams Shuttleworth, Cllr D Edwards and the Clerk and RFO on Thursday 13 February. It was decided that the CC need to register the land if the project is to be moved forward.

Further discussions took place and it was decided that Cllr D Edwards would produce a report for the next full Council meeting, including costings, and a decision would be made whether to move forward with the transfer of land or not.

**81 Finance issues:**

- a) The RFO presented the Schedule of Payments. **It was resolved** to accept the Schedule of Payments presented with total payments of £445.87 – these payments covered the period from 15<sup>th</sup> January 2020 to 26<sup>th</sup> February 2020 and it was signed by the Chair. Cheques were duly signed.
- b) HSBC Bank Mandate – those Councillors who wanted to be signatories signed the HSBC mandate. Clerk to return the forms to HSBC
- c) Payroll System – it was decided to utilise the free HMRC payroll software rather than purchase the previously used Bright Pay software. Clerk to action.

**82 Correspondence for Review:**

items were reviewed.

- a. Registering of Defibrillator with Wales Ambulance – Clerk to ensure that the defibrillator is registered with all necessary bodies.
- b. A written response had been received following a meeting between Cllrs D Roberts and H Evans, the Clerk and a Senior Highways manager from Denbighshire County Council. The County Council are, in the first instance, repairing those roads with the heaviest use and are fully aware of the issues the pot holes are causing around the county. Appendix 1 of these minutes shows the full response to the issues raised.

**83 Planning Matters:**

There was 1 Planning matter to consider ie Nant Uchaf, Llanelidan. It was resolved not to object to the matter, and it is noted the Cllr H Evans declined to comment due to the property being near to his.

The Clerk stated that in future planning matters will be sent to Councillors electronically, in order that they can view the documents prior to the meeting.

- 84** It was agreed to commence the process to appoint a new Community Councillor, following the resignation of John Brooks. Notices will be drafted and inserted by the Clerk onto the village notice boards. **ACTION:** Clerk to write to John Brooks thanking him for his sterling work for the community whilst he was a Councillor.

- 85** To pass a resolution excluding the public and press from the meeting to enable the Council to consider the confidential items in agenda item Nos 13 and 14 below.

Staffing Matters – it was agreed to purchase a laptop for the Clerk, a budget of £750 was agreed. **ACTION:** Clerk to purchase and set up a new laptop by the next meeting.

To consider an FOI Review Request – it was agreed that the Clerk can work any extra hours required in order to complete this request.

**86 Next Meeting:**

The next Ordinary Meeting of the Council will be held at the Village Hall, Llanelidan on 24 March, 2020 at 7:30pm.

**Meeting closed at 8.16 pm**

Approved as being a correct record by:

Designation: .....

Date: .....

Signed: .....

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