

**Minutes of the Llanelidan CC Ordinary Council Meeting
held electronically (due to the Coronavirus Pandemic) 21 October 2021**

Present: Cllrs David Roberts (Chair), David Edwards (Vice Chair), Neil Gallagher, Iwan Roberts and Sarah Merlin.
In attendance was the Clerk & RFO Sian E Thomas.

Meeting commenced at 7:34 pm

The Chair welcomed all Members to the electronic meeting.

216 Apologies: Councillor Hugh Evans.

217 Declarations of Interest:

The Chair asked for any Declaration of Interests, Councillors Merlin and Roberts are tenants of Nantclwyd Estate, Councillors Edwards and Gallagher sometimes beat for the shoot.

218 Tad Huw, Mission Area Leader of Dyffryn Clwyd was unable to attend.

219 Minutes of the ordinary meeting held on 16 September 2021:

Council, having considered the Minutes, agreed that they were an accurate record and that the Chair should sign them.

220 Matters Arising.

- a) Councillor Merlin stated that none of the Community Grant money was used to set up Next Door.

221 Minutes of the Extraordinary Meeting held on 4 October 2021

Council, having considered the Minutes, agreed that they were an accurate record and that the Chair should sign them.

222 Matters Arising.

A discussion took place regarding the letter to be sent to W Shuttleworth. **Action:** A format was agreed upon and the Clerk is to email the letter. A discussion was also held on the registering of the common land by the Council. **Resolved:** This is to be discussed in detail at the meeting in November.

223 Public Participation Session.

No members attended.

224 Finance issues:

- a) The RFO to give an update on the banking situation and financial tasks outstanding. The annual audit has been completed and it was agreed that the Chair should sign the Annual Report and the Clerk to draw up an action plan to address the outstanding issues. **Action:** Clerk to check on external audit situation and to draw up an action plan from the Audit Report.
- b) The RFO presented the Schedule of Payments for September 2021, this was agreed to by the Council.
- c) The RFO request that she has a fixed pay date of 18th of the month. Currently she is paid a month in arrear, which doesn't tie in with the tax year. In addition, the Clerk should have received a pay rise of 17p per hour in April: **Resolved:** To pay the Clerk for her contracted hours of 15 per month on the 18th date of that month, any extra hours

Chair's
initials

and expenses to be paid the following month and to pay the Clerk arrears of 107 hours at 17p per hour, totalling £18.19 and to align her pay accordingly.

- d) Covid Community Grant – this is to be discussed at the meeting to be held in November.

225 Council's Website.

The Clerk reported that the number hits on the current website could not be ascertained due to the way the website had been set up. However, this had now been rectified so future hits can be recorded.

DoodleIT have now added the Welsh section to the new website and are in the process of looking at transferring the email system to link with it. Councillors now need to agree on the layout and content of the website. **Action:** All Councillors to let the Clerk have their comments on the new website. It was noted that the Council will still need to have all documents translated into Welsh, the Clerk reported that this would cost about 5p per word.

226 Correspondence for Review:

Please refer to the attached list.

- a) Councillor Merlin referred to amended version of the Model Informal Resolution Protocol and it was agreed to discuss it at the next meeting.
b) It was noted that we had received the accounts from the Clwyd Chronicle.
c) Darren Millar, Assembly Member, is attending the Council's meeting on February 17 2022.
d) Lovelivelocal campaign. Councillor Gallagher had passed on the information to a local small craft business with the hope of them getting some publicity.

227 Items brought to the Council's attention by Councillors.

None brought forward.

However, it was decided to invite Tad Huw to our next meeting as he did not attend this one.

Action: Clerk to invite him to the next meeting. Clerk also to see if the Council could draw down funds from the Green Communities initiative to use within the churchyard.

228 Planning – no matters to discuss

229 Next Meeting:

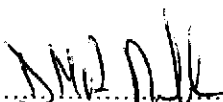
The next meeting of the Council will be on November 18 2021 at 7:30 pm.

Meeting closed at 8:20 pm

Approved as being a correct record by:

Designation: Chair

Date: 6 12 21

Signed: 

**Correspondence for Review
October 2021**

1. Internal Audit Report
2. AONB Annual Forum
3. Principles of Good Administration
4. Awel y Mor Wind Farm
5. Countryside and Coast Survey
6. Clwyd Chronicle Accounts
7. Consultation on Second Homes
8. Farm and Landowner Survey
9. National Lottery Community Fund
10. Letter from Darren Millar
11. Proposed New Website
12. Road Closure Information
13. IRPW Draft Report
14. OVW Training
15. Lovelivelocal campaign
16. Queen's Platinum Jubilee
17. Councillor Smart Survey
18. Self-Evaluation Tool Kit
19. Force for Change
20. OVW Bulletin
21. Strategic Planning Reminder
22. Amended version of the model Informal Resolution Protocol

