

**Minutes of the Llanelidan CC Ordinary Council Meeting
held electronically (due to the Coronavirus Pandemic) 18 November 2021**

Present: Cllrs David Roberts (Chair), David Edwards (Vice Chair), Neil Gallagher, Iwan Roberts, Hugh Evans and Sarah Merlin.

In attendance was the Clerk & RFO Sian E Thomas and Tad Huw, Mission Area Leader of Dyffryn Clwyd, who attended until 8:05 pm, and one member of the public.

Meeting commenced at 7:30 pm

The Chair welcomed all Members and guests to the electronic meeting.

230 Apologies: None

231 Declarations of Interest:

The Chair asked for any Declaration of Interests, Councillors Merlin, Evans and Iwan Roberts are tenants of Nantclwyd Estate, Councillors Edwards and Gallagher sometimes beat for the shoot.

- 232** Tad Huw, Mission Area Leader of Dyffryn Clwyd, spoke regarding the graveyard at Llanelidan and apologised for not attending the previous meeting. There have been changes to the Church in that now it has Pilgrim Church status and is only open for certain services during the year. The upkeep of building is now the responsibility of the church in Cardiff. There is, however, only enough money available to pay for the upkeep of the churchyard for a further year ie 12 cuts of the grass at £120 per cut. The CC were informed that any money raised for the church was kept in a specific pot to enable it to be spent on Llanelidan church. As the church will no longer pay for the upkeep of the churchyard it will be left to the CC to find funds to do so. Members of the CC were also concerned about the state of the walls and the lych gate and asked if they would be expected to maintain these too?

Following a discussion, it was agreed that Tad Huw would produce a report outlining the situation and ways in which the CC could take over the churchyard. He was appreciative of the CC bringing the state of the churchyard to his attention and said that the report would be produced by Spring.

Action: Clerk to find out the cost of insurance if local volunteers maintained the churchyard. and to see if any grants are available for its upkeep. Councillor Edwards would see how long it would take to cut the grass and make a report on the general condition of the churchyard.

233 Minutes of the ordinary meeting held on 20 October 2021:

Council, having considered the Minutes, agreed that they were an accurate record and that the Chair should sign them.

234 Matters Arising

None raised

Chair's
initials



235 Public Participation Session.

- a) Common Land – a member of the public asked that Pen y Bryn Common is referred to as the Village Green and not Common Land as they are covered by different parts of law.
- b) Registering Common Land. A member of the public asked the CC to note that the Village Green was given to church wardens in trust for Llanelidan residents and that the CC is only a trustee, not an owner, and that anyone in the Parish could challenge the registration of the land.

236 Finance issues:

- a) The RFO to give an update on the banking situation and financial tasks outstanding.
- b) NatWest bank recommend that we have 4 signatories for the current account, at present we have just 2. It was agreed that Councillor David Edwards should also become a signatory. **Action:** Clerk to set him up as a signatory on the bank account and arrange for him to have access to electronic banking.
- c) The RFO presented the Schedule of Payments for October 2021, this was agreed to by the Council. Cheques are:

Clerk	£148.52	Net Salary for September 18 2021 hours
Clerk	£30.60	Expenses for September 2021
WEL Medical - replacement cheque	£50.34	Defibrillator pads
HMRC	£98.80	PAYE for clerk July-Sept
ICO	£35.00	Annual fee
Total this month	£363.26	

- d) Audit Action Plan. **Action:** Councillors approved the Action Plan circulated, pending clarification of the word Assessment as opposed to Register, and the Clerk reported that the audited accounts were on their way to the external auditors.
- e) The RFO mentioned that the precept will need to be set next month.
- f) It was agreed to pay the insurance premium of £386.39.

237 Newsletter – to be funded by the remainder of the Covid Community Grant. A discussion took place as to the newsletter the Council is going to produce. Councillor Merlin is going to draft the newsletter and asked Councillors and members of the public to email her with items to be included. Councillor Evans asked her to include the Community Plan, which was starting to be set up prior to the Covid pandemic. Councillors are to approve the newsletter prior to its publication.

238 Common Land /Village Green

A response has been received from Mr William Shuttleworth to the letter sent to him. It was commented that the letter was reasonable but was only what has been mentioned previously. A discussion ensued and it was **Resolved:** To suspend all work on the Village Green for 12 months to concentrate on other village issues instead, as there may be large legal costs incurred, eg the churchyard. However, costs may be incurred by keeping the land we have eg fencing, insurance etc. These need to be investigated as they may be expensive. However, absolute ownership

would need to be ascertained and it was agreed that a manageable plan needs to be drawn up. **Action:** To explain the Council's decision to the community via the newsletter.

239 Council's Website.

Changes have been made to the new website following Councillor Merlin's suggestions. Content now needs to be added by the Clerk in order that the site can become live. All Councillors are asked to look at the website to ensure they are satisfied with it; however, it will be a live project so can be amended at any time. Councillors are to contact the Clerk if they require any changes. It is hoped that it will be live on 3 December 2021. **Action:** Councillor Edwards to provide an unblurred photo of the Village Hall, Councillor Gallagher to confirm the type of form to be available for booking the Village Hall and the Clerk to ensure that the number of hits to the site can easily be made known.

Resolved: A decision was made that in the future everything will be translated into Welsh.

240 Model Informal Resolution Protocol

It was **Resolved:** to agree to adopt the protocol and review every 12 months.

241 Biodiversity Policy

Every Community Council is required to have a Biodiversity Policy. **Action:** Clerk to draw up a draft policy for the February Council meeting.

242 Correspondence for Review:

Please refer to the attached list.

1. Item 12. The CC are not happy with the response to their complaint but agreed it was not worth contacting them about it.

243 Items brought to the Council's attention by Councillors.

- a) The Chair mentioned the DCC staff clear beneath bridges, apparently this is due to a bridge having being swept away and to avoid it happening to other bridges.
- b) Broadband situation – The Village Hall hub is not yet connected but other properties in the village are. Residents are advised to look at the Openreach webpage to see if they have been connected.
- c) Road patching has been completed by Llidiart y Saith.

244 Planning – App ref 19/2021/1137. No comments to be passed onto DCC.

245 Next Meeting:

The next meeting of the Council will be on December 16 2021 at 7:30 pm. There will be no meeting held in January 2022.