

**DRAFT Minutes of the Llanelidan CC Annual General Meeting
held at the Village Hall, Llanelidan on 26 May 2022**

Present: David Roberts, (Chair), Neil Gallagher and Iwan Roberts.
In attendance was the Clerk & RFO Sian E Thomas, and 2 members of the public.

Meeting commenced at 7:40pm

The Chair welcomed everyone to the meeting and mentioned how nice it was to be able to meet in person again, He also mentioned that Councillor Sarah Merlin had tendered her resignation following the last meeting and he thanked her for all her hard work over her term of office.

299 Apologies: None received.

300 Election of the Chair of the Council. Councillor Neil Gallagher nominated David Roberts and was seconded by Councillor Iwan Roberts. **Resolved:** Councillor Dave Roberts accepted the Chair for the forthcoming year.

301 Election of the Vice-chair of the Council. This was deferred until the next meeting

302 Delivery of Chair's acceptance of office form. The Chair duly signed his acceptance form as did the other 2 Councillors.

303 Declarations of Interest:
The Chair asked for any Declaration of Interests, none were forthcoming.

304 Minutes of the ordinary meeting held on 28th April 2022
Council, having considered the Minutes, agreed that they were an accurate record and that the Chair should sign them.

305 Matters Arising
None were mentioned.

306 Committees:
a. to review delegation arrangements to Committees and staff
b. to review terms of reference for Committees
c. to appoint Members to Committees
d. to appoint any new Committees
Resolved: That this item be deferred until the next ordinary council meeting.

306 to review Standing Orders & Financial Regulations
The Standing Orders were agreed with the exception of agreeing of meet on the 4th Thursday of each month, when possible with no meetings being held in January and August,

The Financial Regulations were agreed with the addition of agreeing to pay all expenditure electronically, were possible, including the Clerk's salary and expenses.

Resolved: To accept these amendments

307 to review Council representation to external bodies

Currently there are no representatives on external bodies, this item was deferred to next month.

308 to review Council assets

These were agreed as they are.

309 to confirm arrangements for insurance cover. It was agreed to remain as it is.

310 to review Council & Staff subscriptions to other bodies

It was agreed to continue with the annual subscription to One Voice Wales,

311 The dates of the Ordinary Meetings of the full Council up to and including the next Annual Meeting of full Council were agreed as:

23rd June 2022
21st July 2022
29th September 2022
27th October 2022
24th November 2022
29th December 2022 – but subject to review
22nd February 2023 - but subject to review
30th March 2023
30th April 2023 – but subject to review
31st May 2023 – but subject to review

312 Public Participation Session.

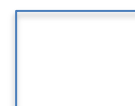
It was stated that many roads in the area are in poor condition due to potholes, especially the unclassified road from Garth Neuadd in the village to the main road – A494 - by Nantclwyd. It was commented on that the road is busy with delivery vehicles and that further holiday accommodation was being considered in the area.

Action: Clerk to contact DCC to see whether anything is going to be done about it.

313 Finance issues:

a) The RFO presented the Schedule of Payments for April 2022 and this was agreed to by the Council. Payments are:

To	Amount	Comments
Clerk	£158.90	Net Salary for April 2022 expenses for March
JDH Business	£191.52	Internal Audit fee for 2020/21
Holly Williams	£143.00	Community Celebration Expense
Holly Williams	£43.78	Community Celebration Expense
Giggles and Games	£50.00	Community Celebration Expense
HMRC	£112.60	PAYE for Clerk
Rock Awnings	£2,036.80	Community Celebration Expense
K Edwards Mason	£62.32	Community Celebration Expense
Karen Waring	£200.00	Community Celebration Expense
Holly Williams	£41.64	Community Celebration Expense
Holly Williams	£13.98	Community Celebration Expense
Holly Williams	£15.20	Community Celebration Expense
K Edwards Mason	£71.46	Community Celebration Expense
K Edwards Mason	£38.84	Community Celebration Expense



Love Catering	£500.00	Community Celebration Expense
Total this month	£3,680.04	

- b) The year-end financial Report to 31st March was approved.
- c) The Budget for 2022/23 was approved.
- d) The status of the annual audit was explained by the Clerk and the documentation is being prepared.

314 Correspondence for Review:

Councillor Gallagher requested to attend the Code of Conduct training once it has been arranged by DCC. **Action:** Clerk to organise

315 Items brought to the Council's attention by Councillors.

- a) Churchyard. As the Church has stated that money for its ground maintenance is running out, a meeting was recently held to discuss the future of the churchyard. Councillors Hugh Evans and Iwan Roberts attended, along with the Clerk, Tad Huw and members of the Church. **Resolved:** For the current maintenance to be reduced to once a month, with volunteers providing the maintenance in between the cuts. This would enable the current funds held by the Church to be stretched to two years. It was also agreed to set up the Friends of Llanelidan Church, a group consisting of members of the community and the Council to facilitate the process and to raise funds. Some funding will be available from the Church; following weddings and funerals, and it's possible that the precept could be increased to cover some of the costs. Local donations would also be welcomed along with the possibility of grants being sourced. **Action:** Clerk to compile Risk Assessments for grass cutting for the volunteers and for it to be an agenda item for the next meeting. Councillor Iwan Roberts will liaise with the current contractor to work out a grass cutting rota. Volunteers will be welcomed to help out with the maintenance with the dates being available on the Council's website.

316 Planning

Planning Application App ref 19/2022/0342 Maes Truan. **Resolved:** That no comments are to be passed onto DCC.

317 Co-option of New Councillors

The co-option process for 3 new councillors was discussed with the closing date for applicants being the 10th June, 2022. All relevant information for interested applicants is on the Council's website and the notice boards. An Extraordinary Meeting will be held electronically on Tuesday 14th June at 7:30pm, to co-opt the new Councillors.

318 Next Meeting:

The next Ordinary Meeting of the Council will be held on 23rd June 2022 at 7:30 pm with an Extraordinary Meeting being held on 14th June to co-opt new Councillors.

The meeting closed at 8:40 pm



Approved as being a correct record by:

Designation: Chair.....

Date:

Signed:

**Correspondence for Review
May 2022**

1. Conwy and Denbigh Joint OVW meeting
2. Digital for Trustees Event
3. Local Places for Nature
4. OVW Free Training
5. Planning – Maes Truan
6. Celebrating Rural Wales
7. Road Closure
8. Job fair, Rhyl
9. Nature Hub
10. OVW Bulletin
11. DCC Training
12. Volunteer Fair
13. Lottery – Sustainable Steps for Wales

